



# HILLINGDON

LONDON

Mr. D. Butler  
Licensing Officer  
The Licensing Service  
London Borough of Hillingdon  
Civic Centre  
High Street  
Uxbridge  
UB8 1UW

## EMAIL ONLY

Date: 6<sup>th</sup> January 2026

Dear Mr Butler

## LICENSING ACT 2003

**Ruislip Manor Sports & Social Club/Wealdstone Football Club, The Club House,  
Grosvenor Vale, Ruislip, HA4 6JQ**

I am writing to you as the officer duly authorised to make representations on behalf of the Licensing Authority in relation to the application for a new premises licence submitted by Complete Licensing Limited, the agent acting on behalf of Ruislip Manor Sports & Social Club Limited.

The application seeks a new premises licence for:

	Regulated Entertainment (indoors & outdoors)	Late Night Refreshment (indoors & outdoors)	Sale of alcohol (off & on sales) (indoors & outdoors)	Opening hours
Monday	08:30 – 23:30	23:00 – 00:30	10:00 – 23:00	08:30 – 00:00
Tuesday	08:30 – 23:30	23:00 – 00:30	10:00 – 23:00	08:30 – 00:00
Wednesday	08:30 – 23:30	23:00 – 00:30	10:00 – 23:00	08:30 – 00:00
Thursday	08:30 – 00:00	23:00 – 00:30	10:00 – 00:00	08:30 – 00:30
Friday	08:30 – 00:00	23:00 – 00:30	10:00 – 00:00	08:30 – 00:30
Saturday	08:30 – 00:00	23:00 – 00:30	10:00 – 00:00	08:30 – 00:30
Sunday	12:00 – 23:00	N/A	12:00 – 23:00	12:00 – 23:30

In addition, the application seeks seasonal variations for all licensable activities applied for as follows:

*On any day when a match and/or event is scheduled at Wembley Stadium all Licensable activities are extended by 4.5 hours before the scheduled start of the match/event and finish 6 hours after the end of the match/event.*

and non-standard timings for all licensable activities applied for as follows:

*Any Sunday preceding a Bank Holiday, Christmas Eve, New Year's Eve, Good Friday, St George's Day, St David's Day, St Patrick's Day, Halloween, St Andrew's Day, Bonfire Night, and St Valentine's Day – All Licensable Activities from 0830 to 0200 the following day.*

I met with representatives from the Club and their licensing agent, Mr Robert Sutherland, on site on Monday 5<sup>th</sup> January 2026 where the Licensing Authority's concerns were discussed.

The Licensing Authority still wishes to make a representation regarding this application based on the following licensing objectives:

Prevention of crime and disorder  
Prevention of public nuisance

### **Prevention of Crime and Disorder**

In their operating schedule, Section 18 the applicant makes reference to Annex 1 V3 proposed conditions attached with the application.

However, we feel that these measures do not go far enough in relation to this licensing objective for example there is no mention of the installation of CCTV at the premises, the areas covered by it, recordings being stored for 31 days with date and time stamping, making footage immediately available to the Police and authorised officers to avoid any undue delay, having a member of staff who is competent in operating the CCTV system at the premises when it is open and trading, in relation to the Incident Log more detail should be included as to what type of incidents that should be recorded should be specified. It is also noted that there is no mention of the DPS or a personal licence holder being present at the premises whilst it is open and trading. The operation and management of the pop-up bar/marquee bar in the away fans section of the ground also needs to be addressed.

### **Prevention of Public Nuisance**

The applicant has applied for authorisation for all forms of Regulated Entertainment to be provided outdoors aswell as indoors until 23:30 hours Monday to Wednesday, 00:00 hours Thursday to Saturday and 23:00 hours on Sunday with an extension to 02:00 hours on a number of occasions e.g. Christmas Eve, New Years Eve, Sundays preceding a Bank Holiday, Saints Days etc.

In addition, they have requested seasonal variations "On any day when a match and/or event is scheduled at Wembley Stadium all Licensable activities are extended by 4.5 hours before the scheduled start of the match/event and finish 6 hours after the end of the match/event."

This could potentially result in the premises providing Regulated Entertainment (aswell as other licensable activities) until 04:30 hours where an event finishes at Wembley Stadium at 22:30 hours with patrons then dispersing at that time.

Given that the premises is surrounded by residential properties, we would be concerned about any potential disturbance to residents who live within the vicinity of the premises. We would expect measures to limit the potential for public nuisance not just from Regulated Entertainment but from patrons late at night, but the application is silent on this matter and many others e.g. dispersal, patrons smoking outside, deliveries to the premises, disposal of waste including bottles, collection of waste from the premises etc.

During the site visit the applicant indicated that they would be willing to withdraw the outdoor aspect of Regulated Entertainment, reduce the timings for the seasonal variation and be more specific about the types of events the seasonal variation would apply to i.e. sporting events at Wembley Stadium. This is welcomed.

### **Hours for Licensable Activities**

The Licensing Authority is concerned about the potential for the proposed hours for licensable activities (especially outside), the non-standard timings and the seasonal variations to undermine the public nuisance licensing objective due to creating a noise nuisance to residents living within the vicinity of the premises.

The Licensing Authority would therefore like to see the times for licensable activities outside, the non-standard timings and the seasonal variations reduced. As indicated above the applicant has indicated a willingness to address the Licensing Authority's concerns in this regard.

### **Licence plan**

Two plans have been submitted as part of the new premises licence application – one shows the clubhouse, external bar and an outdoor seating area as being within the licensable area (red line) whilst the other shows the entire premises including the football ground itself, playing pitches, car park etc as well as the clubhouse as being within the licensable area (red line). It is understood following the site meeting that the latter is the plan to be used. However, the Licensing Authority is concerned about the sheer size of the area to be used for licensable activities and the impact this may have on the licensing objectives and would like to see this reduced.

### **Current Permissions**

According to our records the premises has a Club Premises Certificate (LBHIL53/05C) and Premises Licence (LBHIL471/05) and clarification is sought as to what the Club intends to do in relation to both of these authorisations should this application be successful.

The applicant may wish to discuss the above and so there may be some movement forward where issues may be resolved. I will keep you fully updated as matters progress.

I am happy to attend a hearing, if required, to verbally deliver my representation and to answer any queries from the Licensing Sub-Committee.

If you have any queries regarding this matter, then please feel free to contact me.

Yours sincerely



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